

**To: HPCANYS Members**  
**From: Kendall Drexler, Board of Trustees Chair**  
**Re: Notice of HPCANYS Annual Business Meeting**  
**Date: October 6, 2021**

The Annual Business Meeting of the Hospice and Palliative Care Association of New York State will be held in conjunction with the 41th Annual Interdisciplinary Seminar and Meeting on November 2, 2021 at The Albany Marriott Hotel, Albany, NY at approximately 12:00 p.m.

As is customary at the Business Meeting, the membership will elect new Trustees and re-elect those who have agreed to serve on the Board for a second term.

I invite you to submit resolutions for inclusion in the agenda. Resolutions of a general nature that are not specific to any report given at the Annual Meeting must be submitted to me, the Board Chairperson, no later than 24 hours before the Annual Business Meeting. Such resolutions must be signed by at least five (5) members of the Association.

The Resolutions Committee shall consider the resolution and report to the Annual Business Meeting by recommending one of the following actions:

- Adoption of the resolution
- Referral of the resolution to committee for further consideration and possible action
- Disapproval of the resolution

The recommendations must be seconded before discussion, and motions to amend may be made at that time. Please use the proper resolution format below:

Whereas ..., and  
Whereas ..., and  
Whereas ..., therefore  
Resolved ...

If you are the Executive Director or Administrator of a hospice/palliative care provider or allied organization member and are unable to be present to cast your vote, you must designate a representative from your organization who will be present to cast your vote in your absence. Please complete a [Delegate Designation Form](#).

Thank you and I look forward to seeing you