



CALL FOR WORKSHOPS

embracing
change...
transforming
the future

HPCANYS' 29th Annual Interdisciplinary Seminar and Meeting • May 28 – 29, 2008

The Saratoga Hilton
Saratoga Springs, NY

Hospice & Palliative Care Association of New York State
21 Aviation Road, Suite 9 ▪ Albany, NY 12205
518-446-1483 ▪ www.hpcanys.org

29th Annual Interdisciplinary Seminar and Meeting

Embracing Change... Transforming the Future is the theme of the Hospice and Palliative Care Association of New York State's (HPCANYS) 29th Annual Interdisciplinary Seminar and Meeting. The two day program will be held Thursday and Friday May 28-29, 2009 at The Saratoga Hilton in Saratoga Springs, NY. Workshops will be designed to provide participants with the tools to navigate the changes in the challenging years ahead.

Who Attends This Conference?

- Administrators/Executive Directors
- Medical Directors/Physicians
- Nurses
- Social Workers
- Spiritual/Bereavement/Pastoral Caregivers
- Volunteers and Volunteer Coordinators
- Long Term Care Professionals
- Patient Care Coordinators
- Palliative Care Coordinators
- Home Care and Residential Care Professionals

Why Should You Participate?

- Educate attendees on cutting-edge topics and ideas related to end-of-life care
- Highlight your programs on a statewide platform
- Present important research outcomes
- Network with over 350 end-of-life health care professionals
- Experience the synergy of a statewide event
- Gain recognition in the hospice and palliative care field

Submission Guidelines and Instructions

Completed proposals, including **one original plus five additional copies** must be received at HPCANYS' office by **Friday, October 24, 2008**. ALL FORMS AND SUBMITTED MATERIALS MUST BE TYPED.

- Fax copies will not be reviewed. Incomplete proposals will not be reviewed. Presenters may submit a maximum of two workshop applications. Workshops are limited to three presenters per workshop.
- The "Call for Workshops" form is also available on line at www.hpcanys.org. You may type directly into these forms on line. Please print off the on-line forms to include with your application, as only hard copy submissions will be accepted. (Be sure to save your electronic forms!)

Workshop Proposals Must Include:

- **An Educational Activity Overview** (see forms). Proposals should include two or more measurable learning objectives and how those objectives will be met, specific content, time frame, faculty, methods to be used and the time frame for each objective. Objectives must be written in measurable terms; **do not** use vague phrases, such as, "participants will be able to understand..." **Do** use concrete phrases such as, "participants will describe/state/explain..." Content must be more than a restatement of the objective.
- **A Biographical Data Form and Faculty Disclosure Information** (see forms). Please use these forms only. Be sure to complete each form entirely for **each** presenter.
- **An Abstract** of no more than 150 words. The abstract will be used in two ways: 1) For evaluation of your proposal by the review committee and if selected, 2) As the printed description of your presentation in the Annual Meeting Program Book. Abstracts may be edited by HPCANYS.
- **NEW FOR '09 – Supporting Study/Journal Article**. Proposals must include a documented study or journal article describing the professional practice gap that the proposed workshop will address. Example: A proposal for a workshop on HIPAA Compliance might include the 2007 OIG Report of audits of healthcare systems for security compliance.

Planning Committee Review

All submissions are reviewed by a Planning Committee and notification of acceptance or rejection will be mailed in November, following the review process. Acceptance may be contingent upon a presenter's willingness to modify his or her submission.

Topics for Workshop Proposals

We invite workshop proposals that reflect the meeting theme, "*Embracing Change... Transforming the Future*" and focus on team and quality issues that will become increasingly important in the future. Proposals of 60 or 90 minutes in length will be accepted. Presentations should demonstrate **measurable impact and results**.

Sessions may be structured in a **discussion**, **skill-building** or **presentation** format.

In the **discussion** session, presenters are expected to involve participants. The presenter will have a solid understanding of the topic and use the session to challenge others to think beyond the familiar.

Skill-building sessions provide participants with new skills to take back to their workplace. Presenters are encouraged to involve participants in role-plays, learning exercises, demonstration/application of techniques or skills shared by the presenter.

Presentation sessions provide information related to a chosen topic. The presenter is encouraged to share research, innovative programs or personal experiences.

*** **NEW in 2009:** We will be holding a Pediatric Intensive Pre-Conference Session ***

OTHER SUGGESTED WORKSHOP TOPICS

Administration

Conditions of Participation
Diversifying revenue sources
Innovative palliative care partnerships
Hospice residences
Hospital palliative care partnerships
Leadership and supervision for managers
Managing capacity/capacity building
Quality measurement
Regulations and accreditation issues
Serving Veterans
Strategies for increasing Length of Stay (LOS)
Surviving FI medical reviews
Surviving Medicare surveys
Workforce issues
Working with HMOs/Managed Care Organizations

Bereavement

Adolescent grief
Bereavement services for the developmentally disabled
Innovative bereavement programs

Clinical

Caring for patients with dementia and Alzheimer's
Clinical documentation
Depression, anxiety and delirium
Nutrition and hydration
Pain and/or symptom management – all levels
Palliative sedation
Pediatric hospice and palliative care
Telemedicine

Development

Major gifts
Planned giving
Successful fund raising events

Hospice Team

Burnout and performance issues
Collaboration with discharge planners
Complementary/alternative therapies
Cultural competence
Dealing with stress
Human resource challenges; setting boundaries
Leadership and supervision for managers
Maximizing volunteer ingenuity
Measuring performance and competence of staff
Medical ethics and decision making
Quality patient care/QAPI programs
Self preservation skills for the Hospice professional
Team/management issues

Open Access

Innovative palliative care collaborations
Hospice/adult home partnerships
Hospice/nursing home partnerships
Saying "yes" to complex cases
Serving developmentally disabled populations
Serving Veterans

Spiritual

Administering to agnostics
Religious and cultural differences in end-of-life care
Spirituality vs. religion

GENERAL INFORMATION

- Presenters are offered a reduced conference fee of 50% off the standard registration fee. This offer excludes hotel accommodations. All presenters are expected to register for the conference. Special speaker registration forms will be sent to each presenter.
- The Hospice and Palliative Care Association does not pay an honorarium nor reimburse presenters for travel, hotel, or any other costs incurred by the presenter.
- All presenters are expected to provide a handout for their session and to submit it electronically or by mail.
- Overhead projectors, 35mm slide projectors, LCD projectors and flip charts will be provided as needed. **Please be prepared to bring your own laptop as they will not be provided.** Also, we cannot guarantee that LCD projectors will work with VISTA operating systems. Please contact the Association for details.
- This meeting involves many workshop and plenary sessions. Therefore, we cannot schedule sessions according to individual requests. Please be sure to keep your calendar clear for the two days of the meeting (May 28-29, 2009) until you receive formal notification of the schedule.

**Please contact the Hospice and Palliative Care Association of New York State
at 518-446-1483 with any questions.**

All application materials must be received by Friday, October 24, 2008.

Mail all materials, original, plus 5 copies to:

**Hospice and Palliative Care Association of New York State
2009 CALL FOR WORKSHOPS
21 Aviation Road, Suite 9
Albany, NY 12205-1141**

Hospice and Palliative Care
Association of New York State, Inc.
21 Aviation Road, Suite 9
Albany, NY 12205-1141
Phone: 518-446-1483
Fax: 518-446-1484
E-Mail: info@hpcanys.org
Web: www.hpcanys.org

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Directors please route to:

- Administration
- Clinical Care Coordinators
- Medical Directors
- Nurses
- Spiritual/Bereavement Caregivers
- Social Workers
- Volunteer Coordinators